

FireSmart BC Wildfire Mitigation Program

Take action on your property to reduce wildfire risks

Course Fees:

There are two main expenses to run the course, all of which have been set by the Union of British Columbia Municipalities (UBCM) through the Community Resiliency Investment (CRI) grant. These fees are as follows:

1. INSTRUCTOR COSTS, COURSE FEE: \$2,500 + GST (\$2,625) INCLUDES:

- Instructor and Co-Instructor fee (if applicable)
- Instructor and Co-Instructor travel, accommodation, and per diems
- Workbooks and in-course materials
- FireSmart branded materials
- Audio Visual Equipment
- iPad use (if available)

Note: These fees align with the WMS training instructor cost structure noted in Section 7, Table 1 of the CRI Guidelines.

2. FACILITATION COSTS: UP TO \$2,000 PER WORKSHOP CAN INCLUDE:

- Training space/venue: The 24-hour course requires a training facility for three days (with only half-day usage on the final day)
- **Optional:** Lunches/snacks for students
- **Optional:** Student accommodation
- **Optional:** Student travel costs

Note: This reflects the eligible facilitation amount per workshop based on the 2026 CRI guideline updates.

- **Additional Eligibility:**
 - Up to four staff per eligible applicant may travel to the workshop from outside their community (up to \$2,250 per person per year, including accommodations and per diems)



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Train-the-Trainer Course Fees (New in 2026):

This course is available for **active Wildfire Mitigation Specialists (WMS)** to become certified **Domestic WMS Trainers**, enabling them to deliver WMS training within their community or neighbouring communities.

Hosting or participating in a Train-the-Trainer Course: See 'Facilitation Costs' and 'Additional Eligibility' above.

After being certified as a trainer, your staff wages and resources that are applicable to hosting the course are eligible expenses.

Note 1: Under some circumstances, you may be asked to deliver a course outside of your jurisdiction. This will happen by request by a representative from the FireSmart BC Wildfire Mitigation Program team, on a case-by-case basis. Refer to '1. Instructor Cost, Course Fee' for payment structure.

Note 2: FNESS led/instructed Wildfire Mitigation Specialist courses will not charge the 'Instructor Cost, Course Fee'. Facilitation Costs are still an eligible expense for reimbursement.

