
Wildfire Forest Professional

Job Title: Wildfire Forest Professional

Date Prepared:

Department:

Reports to:

Summary of Position:

The Wildfire Forest Professional is responsible for the development, facilitation, coordination and implementation of eligible activities that fall under the practice of forestry, which could include portions of CWRP and fuel management activities.

FireSmart Coordinator Responsibilities:

Duties include, but are not limited to the following:

- Oversee, schedule and complete fuel management prescription development, oversee implementation and planning.
- Based on hazard assessments, provide fuel management recommendations to homeowners that reduce the wildfire hazards on their properties
- Develops and supports the implementation of strategic and operational plans/policies including preparation of terms of reference, work plans, approval processes, monitoring and policy frameworks and various agreements.
- Develops and maintains a broad range of internal and external stakeholder relationships, leads consultation sessions to achieve project objectives.
- Work collaboratively with resource districts, WPOs FNESS to integrate fuel management planning and implementation across jurisdictions.
- Participates in and/or facilitates a variety of committees, round table discussions, technical and public meetings as a ministry representative.
- Manages the overall change control process throughout the life cycle of the project or initiative, including changes to the written scope statement, project schedule, budget, and deliverables.
- Provides expert advice and guidance related to field of expertise to stakeholders, regional management, and executive throughout the lifecycle of the initiative.
- Develops and implements stakeholder engagement and communication plans.
- Plans and conducts project evaluations and post-implementation reviews and documents findings for future reference.
- Provides services across the prevention wildfire risk reduction program area (as a technical advisor (i.e., wildfire and forest practices policy and legislation including Forest Landscape Planning and FRPA wildfire regulations).

Required Qualifications:

- Two-year diploma or equivalent experience in Forest Technology, Natural Resource Management, Structural Firefighting, Wildland Firefighting or similar
- (An equivalent combination of education and experience would be considered)
- Registered or immediately eligible for registration with the Association of British Columbia Forest Professionals (ABCFP) as a Registered Forest Technologist (RFT) or an equivalent as identified by the ABCFP
- Experience in planning and coordinating fuel management treatments associated with community protection.
- Wildfire Mitigation Specialist Designation or willing to attain
- Ability to write detailed technical reports
- Ability to effectively deliver educational and outreach materials to a variety of audiences

Required Knowledge, Skills and Abilities:

- Knowledge in wildfire behavior and wildfire management principles
- Demonstrated risk assessment and risk mitigation knowledge and ability
- Experience/knowledge in wildfire management practices.
- Experience in budget management and contract and financial administration.
- Knowledge of the FireSmart Home Partners Program and the FireSmart
- Ability to work with and provide education to the public in a one on one and group setting
- Ability to make professional group presentations
- Ability to work independently within a collaborative teamwork approach
- Proficient in written communication skills and ability to use information technologies (computers, mobile devices, etc) including familiarity with presentation development tools, education programs, and social media applications

Required Knowledge, Skills and Abilities:

- Successful completion of the S100 Fire Suppression or SPP-WFF1 course
- Local FireSmart Representative Certification
- Valid BC Class 5 Drivers
- Satisfactory Canada Criminal Record Check

Acceptance:

I have read and discussed the expectations for this position. My direct supervisor has explained the associated tasks to me, and I am prepared to accept these responsibilities:

Signature

FireSmartBC_Wildfire Forest Professional_Job Description

FireSmart, Intelli-feu and other associated Marks are trademarks of the Canadian Interagency Forest Fire Centre. 2