
Wildfire Mitigation Specialist (WMS)

Job Title: Wildfire Mitigation Specialist (WMS)

Date Prepared: June 2024

Reports to: TBD

Summary of Position:

The Wildfire Mitigation Specialist is responsible for the facilitation of the FireSmart Home Partners Program and other related activities within the program boundaries of . The position will ensure that homeowners can access detailed home assessments to reduce their wildfire risk.

Wildfire Mitigation Specialist Responsibilities:

Duties include, but are not limited to the following:

- Work collaboratively with the Local Home Partners Program Coordinator or FireSmart Coordinator to deliver the FireSmart Home Partners Program Home Assessment.
- Schedule and deliver awareness campaigns and public education activities on the FireSmart Home Partners Program
- Schedule FireSmart Home Assessments for completion under the FireSmart Home Partners Program
- Based on hazard assessments, provide FireSmart recommendations to homeowners that reduce the wildfire hazards on their properties
- Complete documentation, edits, and follow-up for the FireSmart Home Partners Program
- Support the implementation of a CRI FireSmart Rebate Program in your area of designation

Required Knowledge, Skills and Abilities:

- Knowledge in wildfire behavior and wildfire management principles.
- Demonstrated risk assessment and risk mitigation knowledge and ability.
- Knowledge of the FireSmart Home Partners Program.
- General knowledge and awareness of emergency management, planning, forestry, landscaping and building construction principles.
- Ability to work with and provide education to the public in a one-on-one and group setting.
- Ability to make professional group presentations.

- Ability to work independently within a collaborative teamwork approach.
- Proficient in written communication skills and ability to use information technologies (computers, mobile devices, etc) including familiarity with presentation development tools, education programs, and social media applications.
- Ability to commit to actively upholding and consistently practicing personal diversity, inclusion, and cultural awareness, as well as safety and sensitivity approaches in the workplace.

Required Qualifications:

- Two year diploma or equivalent experience in Forest Technology, Natural Resource Management, Structural Firefighting, Wildland Firefighting or similar (an equivalent combination of education and experience would be considered).
- Wildfire Mitigation Specialist Designation or willingness to obtain.
- Ability to write detailed technical reports.
- Ability to effectively deliver educational and outreach materials to a variety of audiences.
- Local FireSmart Representative certification
- Valid BC Class 5 Drivers.

Preferred Qualifications:

- Completion of cultural sensitivity training
- Completion of the S100 Fire Suppression or WSPP-WFF1 course.

Acceptance:

I have read and discussed the expectations for this position. My direct supervisor has explained the associated tasks to me, and I am prepared to accept these responsibilities:

Signature