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# Local FireSmart Representative

**Job Title:** Local FireSmart Representative (LFR)

**Date Prepared:** June 2024

**Reports to:**

## **Summary of Position:**

The \_\_\_\_\_ is in search of a knowledgeable individual to be a Local FireSmart Representative. The \_\_\_\_\_ FireSmart team supports wildfire preparedness, prevention, and mitigation through public education, assessments, and mitigation work to reduce community risk from wildfires.

Reporting to the \_\_\_\_\_, the Local FireSmart Representative is responsible for supporting residents/neighbourhoods to plan and implement FireSmart initiatives. The Local FireSmart Representative has a central role to support community members in proactively mitigating properties and structures to prevent damage caused by wildfires.

## **Local FireSmart Representative Responsibilities:**

Duties include, but are not limited to the following:

- Conduct FireSmart Home Ignition Zone Assessments, Critical Infrastructure Assessments, and Neighborhood Wildfire Hazard Assessments
- Implement the FireSmart Canada Neighbourhood Recognition Program.
- Deliver FireSmart Educational Presentations to community members.
- Organize/participate in Wildfire Community Preparedness Day, emergency preparedness fairs, community meals, farmer's markets, local sporting events, school presentations, and trade shows to distribute FireSmart information.
- Provide direction and assistance to implement FireSmart activities on private and community land areas.
- Provide assessments required for participants in the Community Resiliency Investment (CRI) program private land rebate initiative and ISC- FNESS On Reserve FireSmart program.
- Ability to take in-house training and certification as required.
- Work and travel in rural and remote areas.

### **Required Knowledge, Skills, and Abilities:**

- Demonstrate exceptional interpersonal skills and ability to deal tactfully with elected officials, co-workers, community representatives and the public.
- Commit to actively uphold and consistently practice personal diversity, inclusion, and cultural awareness, as well as safety and sensitivity approaches in the workplace.
- Demonstrate written and oral communication skills including presentations, outreach, and public speaking to diverse audiences.
- Work effectively and cooperatively within a diverse team to achieve group goals.
- Ability to understand and follow oral and written instructions with minimal supervision.
- Ability to work closely with and provide education to the public in one-on-one and group settings.
- Be knowledgeable about appropriate mitigation measures available to individuals or neighbourhoods.

### **Required Qualifications:**

- Knowledge of public safety education and/or emergency preparedness programs.
- Completion of FireSmart 101 and Wildfire Risk Reduction (WRR).
- Local FireSmart Representative qualification or willingness to attain.
- Grade 12 diploma.
- Valid BC Class 5 Driver's License.

### **Preferred Qualifications:**

- Experience with FireSmart and Wildfire Mitigation work.
- Completion of cultural sensitivity training
- Maintain adequate physical fitness to do manual outdoor work.

### **Acceptance:**

I have read and discussed the expectations for this position. My direct supervisor has explained the associated tasks to me, and I am prepared to accept these responsibilities:

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Signature