

# FIRESMART COMMUNITY RECOGNITION RENEWAL APPLICATION FORM



Complete and submit this form to your Local FireSmart Representative no later than November 31. Documentation supporting the past year's 1) FireSmart Event(s), 2) continued \$2 / capita investment, 3) changes to the FireSmart Community Plan, and 4) changes to the FireSmart Board must be submitted with the renewal application form.

The community of \_\_\_\_\_ in the province/territory of \_\_\_\_\_ hereby applies to renew its participation in the FireSmart Canada Community Recognition Program for the year 20\_\_\_\_. The community has maintained FireSmart Community Recognition Program renewal criteria (items 1 – 4 below).

## 1. MAINTAINED A FIRESMART BOARD

Local Fire Smart Representative: \_\_\_\_\_

Date Board Established: \_\_\_\_\_ Board President: \_\_\_\_\_

Board Meeting Dates: \_\_\_\_\_ Address: \_\_\_\_\_

Board Members: \_\_\_\_\_ Address: \_\_\_\_\_

Prov: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Phone: \_\_\_\_\_

## 2. FIRESMART COMMUNITY PLAN

Plan remains unchanged and still in effect: ..... Yes No Plan has been revised and still in effect: ..... Yes No

Hard copy of revised plan submitted with the renewal application form: ..... Yes No

## 3. HELD FIRESMART EVENT(S)

Date of FireSmart Event(s): \_\_\_\_\_

Major activity, # of people attending, location: \_\_\_\_\_

Event documentation / media submitted with the renewal application form: ..... Yes No

## 4. INVESTED AT LEAST \$2/CAPITA IN FIRESMART EVENTS

Total FireSmart expenditures, including equipment, in-kind, and volunteer hours: \_\_\_\_\_

Number of residents in community: \_\_\_\_\_

## PLEASE PROVIDE THE FOLLOWING CONTACT INFORMATION:

Fire Chief: \_\_\_\_\_ Addtl Fire Advisor: \_\_\_\_\_

Fire Department: \_\_\_\_\_ Agency: \_\_\_\_\_

Phone: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_ Email: \_\_\_\_\_

## RECOGNITION RENEWAL SUBMITTED BY: (Recognition materials will be sent to this person on approval of application)

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ City/Province: \_\_\_\_\_

Postal Code: \_\_\_\_\_ Email: \_\_\_\_\_

## RECOMMENDED FOR RENEWAL:

LFR Signature: \_\_\_\_\_

## APPROVED FOR RENEWAL:

PTFL Signature: \_\_\_\_\_

## FIRESMART COMMUNITY RECOGNITION RENEWAL APPLICATION REVIEW FORM



This form provides a checklist and comment summary for official review of **renewal** applications for FireSmart Community recognition status. Upon review by 1) Local FireSmart Representative (LFR) and, 2) Provincial / Territorial FireSmart Liaison (PTFL) this form with completed application on reverse and all supporting documentation is to be forwarded to FireSmart Canada.

### SECTION 1: LOCAL FIRESMART REPRESENTATIVE REVIEW

**LFR to complete the following checklist:**

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**1. COMMUNITY FORMED A FIRESMART BOARD**

Comments: \_\_\_\_\_

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**2. COMMUNITY CREATED A FIRESMART COMMUNITY PLAN - SIGNED BY BOARD**

Comments: \_\_\_\_\_

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**3. COMMUNITY HELD A FIRESMART EVENT**

Date of FireSmart Event(s): \_\_\_\_\_

Comments: \_\_\_\_\_

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**4. COMMUNITY INVESTED AT LEAST \$2/CAPITA IN FIRESMART EVENTS**

Comments: \_\_\_\_\_

**RECOMMENDATION:** I, the Local FireSmart Representative (name) \_\_\_\_\_, hereby recommend this **renewal** application to the Provincial/Territorial Liaison for approval on (date): \_\_\_\_\_

### SECTION 2: PROVINCIAL/TERRITORIAL FIRESMART LIAISON REVIEW

**RECOMMENDATION:** I, the Provincial/Territorial FireSmart Liaison (name) \_\_\_\_\_, for the Province/Territory of \_\_\_\_\_ have reviewed this application and supporting materials and hereby:

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Approve **renewal** application

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Return **renewal** application for further documentation (see attached memo)

Signature of Provincial/Territorial Liaison: \_\_\_\_\_ Date: \_\_\_\_\_

### SECTION 3: FIRESMART CANADA / PARTNERS IN PROTECTION

Approved Application Received - Date: \_\_\_\_\_ PIP Representative: \_\_\_\_\_

**Renewal** Materials Ordered - Date: \_\_\_\_\_ **Renewal** Materials Sent - Date: \_\_\_\_\_

Comments: \_\_\_\_\_